



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

**MINUTES OF SPECIAL MEETING
of the
BUDGET ADVISORY COMMITTEE**

In accordance with Government Code Section 54956, the following special meeting of the Budget Advisory Committee of the Santee School District was held:

DATE: December 15, 2022

TIME: 6:00pm

PLACE: District Office Conference Room, Charles E. Skidmore Building

A. OPENING PROCEDURES

1. Call to Order

Karl Christensen, Chair of the Budget Advisory Committee (BAC), called the meeting to order at 6:03 p.m.

BAC Members present:

Anne Coman- Teacher

Dianne El-Hajj- Board Member

Karl Christensen- Business Services Management and Committee Chair

Mariano Dowgaluk- Parent

Mark Starkey- Technology Services Management

Michele Ross- Teacher

Tory Long- Business Services Management

2. Review and Approve Agenda

Mr. Christensen asked the BAC members to review the agenda and for a motion to approve the agenda.

Motion: A. Coman

Second: M. Ross

Vote: Unanimously Approved

3. Review and Approve Minutes of October 27, 2022

Committee members were asked to review and approve the minutes from the prior meeting.

Motion: M. Dowgaluk

Second: M. Ross

Vote: Unanimously Approved

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the committee about any item on this special meeting agenda. The Board has a policy limiting any speaker to five minutes.

Mr. Christensen invited those present to address the committee about any item on the agenda, or to bring forth any item not on the agenda. There were no public communication items brought forth.

C. AGENDA ITEMS

1. Review of Charge, Role, and Responsibilities

Mr. Christensen reviewed the charge, role, and responsibilities for the Budget Advisory Committee. The purpose of the BAC is to provide input to the Board of Education (BOE) regarding the District's budget.

2. Deliberation Parameters and Meeting Objectives

Deliberation parameters will support collaboration, considerations and consensus. A list of future meeting dates for BAC and other meeting opportunities to provide input to the BOE was shared with committee members.

3. Budget Considerations Report Template for Board Budget Workshop

Mr. Christensen provided guidelines for the report template that will be used to create the report that will be presented to the BOE in March 2023. Information to present to the BOE will be grouped into three different categories; ideas for budget savings or cost containment, ideas for budget additions or enhancements, and ideas for use of existing budgeted or planned expenditures.

4. General Fund Budget Components and Position Report

Two reports were supplied to BAC members for their review. The General Fund Budget Components Report provided aggregated information pertaining to budgeted expenditure amounts in the Unrestricted and Restricted areas of the General Fund for 2022-2023. The Position Report contains information about all budgeted positions for the District in 2022-2023. The report provided job titles, hours per day, days worked per year, Full Time Equivalent (FTE) information, and identifies whether positions are considered "temporary." Temporary positions are positions in the position control system that are not set up to automatically roll when budgeting for the next year. There are many reasons as to why a position may be flagged as "temporary."

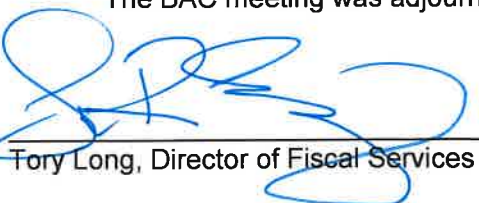
5. Group Discussion on Budget Areas for Further Review and Study

BAC members were split into two groups to study the reports provided. Afterward, a group discussion took place that resulted in the creation of a table that consisted of questions, requests for additional information, and suggestions for the Board report. (See attached.)

Mr. Christensen will provide answers to the questions asked and supply any additional information requested by BAC members. Members are encouraged to reach out if questions, concerns, or suggestions after the meeting adjourned. Members can reach out to Evonn Avila, Tory Long, or Karl Christensen.

D. ADJOURNMENT

The BAC meeting was adjourned at 8:18 p.m.



Tory Long, Director of Fiscal Services

Budget Advisory Committee (BAC)
 Group Deliberations Results
 12-15-2022

Question	Request for Additional Information	Suggestions for Board Report
How often is instructional software evaluated for effectiveness and usage?	What does it cost for Chromebooks vs iPADs	Explore additional ways to ensure parents completing the Annual Family Information Form - income data
Do we still need live-ons with security cameras?	What salaries are being paid out of school misc revenue?	If we can save money by hiring vs contracting out, consider ways to make the position more attractive (e.g. Occupational Therapists)
How much Board members get paid?		Consider ways to balance enrollment at schools (could keep more students here). What does it cost us to have the schools unbalanced?
Do all Instr Asst's need iPADs?		